



College of Technology and Engineering
Maharana Pratap University of Agriculture and Technology
Udaipur-313001, Rajasthan, India

No. CTAE/Estt/Guest faculty/2024-25/2260

Date-10-07-2024

Notification for Empanelment of Guest Faculty

Applications are invited from the eligible candidates for the Empanelment of Guest Faculty on lecture basis (Purely Temporary) in the various Departments of the college for the Academic Session 2024-25. Interested candidates can submit hard copy of application form along with self attested requisite documents on or before 22 July, 2024 to the office of the Dean, College of Technology and Engineering, Udaipur-313001, Rajasthan. The format of application form and other related documents are available on College website (www.ctae.ac.in). Application received after the due date will not be considered under any circumstances.

Date: 10-07-2024


Dean



College of Technology and Engineering
Maharana Pratap University of Agriculture and Technology
Udaipur-313001, Rajasthan, India

TERMS & CONDITIONS

(For Empanelment of Guest Faculty in CTAE, MPUAT)

Terms and Conditions:

The empanelment of the guest faculty members shall be executed on the following terms & conditions:

1. For smooth conduction of the departmental programmes, the empanelment of the **Guest Faculty** members shall be made on purely temporary basis for the academic session 2024-2025 only or up to the regular appointment of the faculty members, whichever is earlier. No separate order shall be issued to discontinue the empanelment.
2. The empaneled guest faculty members shall not have any right to claim any kind of regular appointment in the University on the basis of this empanelment.
3. The guest faculty members, if applied for the teaching positions, will be treated as fresh candidate at the time of regular recruitment. The guest faculty members hereby undertake not to make any such claim of permanency or regularization or extension of his / her empanelment and/or a claim to treat him / her for being a regular employee consequent upon this empanelment.
4. The guest faculty members shall be engaged on purely temporary basis subject to his / her satisfactory performance in whole period of academic session and administrative assignments given during the empaneled period. In case of performance of any empaneled guest faculty is found unsatisfactory, the empanelment shall be discontinued immediately without giving any prior notice.
5. The guest faculty members shall not be entitled for any kind of leave except University / Gazetted holidays.
6. If any information / document furnished is found to be false / incorrect, the empanelment will be discontinued with immediate effect without giving any prior notice.
7. The guest faculty member has to report his/her duties on or before the date as decided by the College failing which his/her empanelment shall be cancelled automatically.

8. The guest faculty members shall be bound to act in conformity with rules of the University & college as well as a code of professional ethics as may be formulated by the AICTE/UGC/ICAR.
9. Any empaneled guest faculty teacher found to be involved in malpractices or guilty of misconduct or misdemean or shall be debarred and punished as per the rules.
10. As per resolution no. MPUAT/BOM-59/2022-03/02 of the Board of Management, MPUAT and Registrar, MPUAT letter no. BOM-59/MPUAT/Meeting/2023/3554-57 dated 7/6/2023, the honorarium for Guest teacher under SFS courses shall be paid Rs. 800/- (Eight Hundred only) per Lecture (one hour) and Rs. 800/- per Lab as one session (duration: 2h/3h), with the limit capping of maximum Rs. 45,000/- per month.
11. The said remunerations, as mentioned above, does not attract any dearness allowances or any other allowances or perks over and above such specified remuneration.
12. In addition to academic assignments, the guest faculty members have to perform other duties and activities assigned by the concerned Department and College from time to time without any additional remuneration.
13. The guest faculty members shall have no right to receive any employee benefits including health and accident insurance, life insurance, sick-leave, CCL and/or vacation etc. The guest faculty members shall have to pay all taxes due in respect of the remuneration.
14. The Guest Faculty will not be given the benefit of allowances, pension, gratuity and leave, etc. as admissible to the regularly appointed teachers.
15. The payment of taxes including the income tax will be the Sole responsibility of the guest faculty him/herself only. However, tax deduction at source (TDS) will be affected against the payable remuneration at applicable rates as per the prevailing laws, rules and regulations.
16. The eligible Academic Record shall be applicable as under for this empanelment process:
 - a. For Engineering/Science-Minimum 60% marks at UG level or PG level,
 - b. Relaxation of 5% shall be allowed to SC/ST and Differently-abled categories.
17. An empaneled guest faculty has to ensure his availability in the concerned Department/College full time during college/Department working hours.
18. One month's notice period shall be required, if any guest faculty is willing to leave the college as guest faculty, failing which the last months remuneration of the guest faculty shall not be paid by the college.



19. In case any guest faculty remains on leave, the same should be reported to the concern Head of the Department via a formal application/email.
20. During the University/College Theory examination's invigilation duty, it shall be considered as One Lab session and according remuneration will be calculated at the concerned department. However, the guest faculty shall not be paid any additional honorarium by the college/ university in this regard.
21. For claiming the service experience for the Guest faculty empanelment process of the college, the applicants shall be required to submit a valid proof of experience along with Form-16 for each year of the experience claimed.
22. The empaneled guest faculty shall be required to submit an affidavit and undertaking on Rs 100/- non-judicial stamp paper duly notarized at the time of reporting for the duties as Guest Faculty.



Dean



College of Technology and Engineering
Maharana Pratap University of Agriculture and Technology
Udaipur-313001, Rajasthan, India

Criteria for Qualification and Eligibility

(For Empanelment of Guest Faculty in CTAE, MPUAT)

Criteria for Qualification and eligibility for CTAE including various branches of Engineering and Basic Science for the Post of Guest Faculty in College of Technology and Engineering, MPUAT, Udaipur:

Qualifications:

Posts of Humanities and Sciences in the faculty of Engineering:

Essential: -

Master's Degree in the relevant subject with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) from an Indian University or an equivalent degree from a recognized foreign university.

Desirable: -

Ph.D. and NET in relevant Discipline

For the posts of Engineering / Technology disciplines in the faculty of Engineering:

B.E./B.Tech. and M.E./M.Tech. or Integrated M. Tech. in relevant branch with first class or equivalent in any one of the degrees.

**If suitable candidates having M.Tech. are not available in the interview than candidates having B.E./B.Tech can be engaged as guest faculty to manage the classes with due permission of the Dean, CTAE, Udaipur.*

Note: A relaxation of 5% marks in the essential qualification for the post will be provided to SC/ST/PWD category candidates.

Relevant Branches
Engineering Faculty

| S. No. | Subject | Relevant Branch |
|--------|---|---|
| 1 | Electronics & Communication Engineering | Bachelors Degree in Electronics & Communication Engineering Masters Degree in Electronics & Communication Engineering/Digital Communication Engineering/Communication Engineering/VLSI Engineering/Micro Electronics Engineering or other relevant branch of Electronics & Communication Engineering approved by AICTE |
| 2 | Farm Machinery & Power Engineering | Bachelors Degree in Agricultural Engineering. Masters Degree in Farm Machinery & Power Engineering/ Farm Machinery & Power or other relevant branch of Farm Machinery & Power Engineering approved by ICAR. |
| 3 | Mining Engineering | For Mining Engineering : Bachelors Degree in Mining Engineering. Masters Degree in Mining Engineering or other relevant branch of Mining Engineering approved by AICTE. For Geology: Master Degree in Geology |
| 4 | Civil Engineering | Bachelors Degree in Civil Engineering. Masters Degree in Civil Engineering/Construction Engineering/Structural Engineering/Construction Management/ Environmental Engineering/ Water Resources Engineering/Transportation Engineering /Geo-tech Engineering or other relevant branch of Civil Engineering approved by AICTE. |
| 5 | Computer Science & Engineering | Bachelors Degree in Computer Science & Engineering/ Computer Engineering/Information Technology/AI & DS Masters Degree in Computer Science & Engineering/ Computer Engineering/IT/AI & DS or other relevant branch of Computer Science & Engineering approved by AICTE. |
| 6 | Soil & Water Engineering | Bachelors Degree in Agricultural Engineering. Masters Degree in Soil & Water Engineering/ Soil & Water Conservation Engineering/Irrigation Water Management Engineering/Water Science Technology/Hydrology/ Irrigation and Drainage Engineering/Land & Water Resource Engineering or other relevant branch of Soil & Water Engineering approved by ICAR. |
| 7 | Mechanical Engineering | Bachelors Degree in Mechanical Engineering. Masters Degree in Mechanical Engineering/ Production |



| | | |
|----|-------------------------------|--|
| | | Engineering/Industrial Engineering or other relevant branch of Mechanical Engineering approved by AICTE. |
| 8 | Processing & Food Engineering | Bachelors Degree in Agricultural Engineering/Dairy Technology/Food Technology/ Food Engineering/ Food Process Engineering/ Food Engineering & Technology/Food Technology & Management. Masters Degree in Processing & Food Engineering/Post Harvest Engineering/Dairy & Food Engineering/Food Processing/Dairy Engineering/Food Engineering/ Food Process Engineering or other relevant branch of Processing & Food Engineering approved by ICAR. |
| 9 | Renewable Energy Engineering | Bachelors Degree in any branch of Engineering/ Technology. Masters Degree in Renewable Energy Engineering/ Renewable Energy Science and Technology/ Energy Technology/ Renewable Energy/ Renewable Energy Technology/ Renewable Energy Systems/ Renewable Energy Sources/ Energy Studies/Renewable Energy Technology and Management or other relevant branch of Renewable Energy Engineering approved by ICAR. |
| 10 | Electrical Engineering | Bachelors Degree in Electrical Engineering. Masters Degree in Electrical Engineering/Power Electronics/Control System/Power System or other relevant branch of Electrical Engineering approved by AICTE. |

Basic Sciences and Humanities

| S. No. | Subject | Relevant Branch |
|--------|--------------|--|
| 1 | Physics | Masters Degree in Physics |
| 2 | Chemistry | Masters Degree in Chemistry |
| 3 | Mathematics | Masters Degree in Mathematics |
| 4 | English | Masters Degree in English |
| 5 | Human Values | MBA/ Master Degree with AICTE approved UHV Modules |



APPLICATION FORM TEMPLATE
(For Empanelment of Guest Faculty in CTAE, MPUAT, Udaipur)

Applied for the post of :
Department :
Subject/Specialization :
Application Fee details :

PART-A: PERSONAL DETAILS

| | | | | | | | | | |
|-----|---|---|---------|----|----------------------------------|-------------|-----|--|---|
| 1. | Name of Candidate (in English) (in Block Letters) | : | | | | | | | <i>Paste Your Recent Passport Size Colored Photograph</i> |
| 2. | Gender | : | | | | | | | |
| 3. | Father's Name | : | | | | | | | |
| 4. | Mother's Name | : | | | | | | | |
| 5. | Date of Birth (DD/MM/YYYY) | : | | | | | | | |
| 6. | Age (in Years as on last date of submission of Application Form) | : | | | | | | | |
| 7. | Caste Category (Please Tick) | : | Gen | SC | ST | OBC | EWS | | |
| 8. | Minority Community (Please Tick) | : | Yes | No | if Yes, then type of Minority | | | | |
| 9. | Marital Status (Please Tick) | : | Married | | Unmarried | | | | |
| 10. | State of Domicile | : | | | | Nationality | | | |
| 11. | Permanent Address | : | | | | | | | |
| 12. | Address for Correspondence | : | | | | | | | |
| 13. | Mobile No.,E-mail ID | : | | | | | | | |
| 14. | Recognized ID proof | : | | | | | | | |

PART-B: ACADEMIC QUALIFICATIONS

| S. No. | Name of Examination Passed | Year of Exam. Passed | Subjects/ Specialization | Name of the Board /University / Institute | Marks obtained / Max. Marks | % or Grade of Marks | Encl. No. |
|--------|--------------------------------------|----------------------|--------------------------|---|-----------------------------|---------------------|-----------|
| 1. | High School /Secondary or equivalent | | | | | | |
| 2. | Higher Sec./Sr. Sec. /or equivalent | | | | | | |
| 3. | Bachelor's Degree or equivalent | | | | | | |
| 4. | Master's Degree or equivalent | | | | | | |

| | | | | | | | |
|-----|-------------------------------|--|--|--|--|--|--|
| 5. | Any other Degree (s) /Diploma | | | | | | |
| 6. | M.Phil. | | | | | | |
| 7. | Ph.D. | | | | | | |
| 8. | NET with JRF | | | | | | |
| 9. | NET | | | | | | |
| 10. | SLET/SET | | | | | | |

Details of Ph.D. Degree

Title of the Ph.D. Thesis:

.....

| S. No. | Particulars | Details | Encl. No. |
|--------|------------------------------------|---------|-----------|
| 1. | Date of Registration of Ph.D. | | |
| 2. | Date of Submission of Ph.D. Thesis | | |
| 3. | Date of Award of Ph.D. degree | | |

PART-C: WORK EXPERIENCE

1. Teaching Experience:

| S. No. | Post /Designation | Name and Address of Employer. | Pay Scale or Basic Pay | Total Teaching Experience | | | Ad-hoc/Temporary /Permanent /Contractual | UG /PG | Encl. No. |
|--------|-------------------|-------------------------------|------------------------|---------------------------|----|-------|--|--------|-----------|
| | | | | From | To | Total | | | |
| 1. | | | | | | | | | |
| 2. | | | | | | | | | |
| 3. | | | | | | | | | |
| 4. | | | | | | | | | |

A. Total Teaching Experience Claimed (Yrs):

2. Industrial/ Research or any other experience:

| S. No. | Post/ Designation | Name and Address of Employer | Pay Scale or Basic Pay | Total Experience | | | Ad-hoc /Temporary /Permanent /Contractual | Encl. No. |
|--------|-------------------|------------------------------|------------------------|------------------|----|-------|---|-----------|
| | | | | From | To | Total | | |
| 1. | | | | | | | | |
| 2. | | | | | | | | |
| 3. | | | | | | | | |

B. Industrial/ Research or any other Experience Claimed (Yrs):

Total Experience Claimed, Yrs (A+B):

PART-D: ACADEMIC / RESEARCH

1. List of Journal Publication with Poof
2. List of Conference Publication with Poof

Note: All the entries should be filled up by the candidate alongwith supporting documents. Incomplete application form will be rejected without any notice.

DECLARATION

I solemnly declare that all the information furnished by me in this application are true and correct to the best of my knowledge and belief. I further understand that in case of any information furnished by me is found false or incorrect, my candidature as Guest faculty is liable to be terminated at any stage of empanelment without any prior notice.

I have read and understood all the relevant information, terms and conditions, and I shall abide by the same as also any other ordinances, statutes, rules and regulations that may be made by the Institute (CTAE, Udaipur) hereafter. I also understand that it is a temporary arrangement on need basis and do not have any legal right for continuation and I shall not demand for any appointment letter.

It is also declared and certified that I have not been convicted by a court of Law for any offence and no criminal case is pending against me in any court of Law. I have not indulged in any of the acts of misconduct such as participating in contravallation (Gherao) of any educational authority, whether academic or administrative, manhandling or abusing such authority or damaging any building or other property. I have not been found to have used unfair means in any examination and have not gravely misbehaved with a teacher or found to have tampered with or forged marks-sheet, certificate or degree.

Place:

Date:

Signature of Applicant



AFFIDAVIT AND UNDERTAKING

(To be submitted by the candidate on Rs. 100/- non-judicial stamp paper duly notarized at the time of reporting the duties as Guest Faculty)

I.....S/o, D/o, W/o.....

age.....resident of

..... hereby, undertakes that:

1. I have read and understood all the terms and conditions as mentioned by the Institute (CTAE, Udaipur) along with notification which are applicable for the purely temporary empanelment of the Guest Faculty in Department..... and I will abide by the same.
2. I understood that my empanelment as Guest Faculty in Department..... is absolutely on temporary and remuneration basis as per the requirement of the Department only for the session 2024-25 and does not constitute any kind of employment or creation of teaching posts and/or engagement of any post existing or otherwise by the Institute (CTAE, Udaipur).
3. I understood that if any information/document furnished is found to be false/ incorrect, the empanelment will be discontinued by the Institute (CTAE, Udaipur) with immediate effect at any stage without giving any prior information to me.
4. I understood that if my performance as empaneled guest faculty is found unsatisfactory, the empanelment shall be discontinued immediately at any stage of the empanelment without giving any prior information to me.
5. I will not make any claim of permanency or regularization or extension of this empanelment and/or a claim to treat me for being a regular employee consequent upon this engagement.
6. I will have no right to precede any legal and administrative activity against the Institute (CTAE, Udaipur) on the basis of this empanelment.
7. There is no vigilance case/disciplinary proceeding/or any other case/ critical case /proceeding is pending or contemplated against me as on date.
8. The Institute (CTAE, Udaipur) reserve the right to discontinue my empanelment at any stage without any reason.
9. I have gone through all the terms and conditions of this Empanelment of the Guest Faculty and will be abide them.

Place:

Signature.....

Date:

Name:.....

